

Saint Vincent de Paul
Board Meeting Minutes
April 7, 2025

Website – svdpstluke.org

Present: Gemma Brennan, Sharon Bianchi, Jill Bradley, Paul Capelli, Mary Schwarz

Absent: Joe Damato, Kathy Minton, Barbara Neary, Meg Otchy, Debbie Weingroff, Gen Yachnik

Gemma Brennan, president: commenced meeting at 1:30 pm with opening prayer.

Home Visitors Presentations

Cathy Engelhardt for client #1, 43 yrs, parishioner, two children (7 & 11) attend St. Luke CCD, divorced from spouse/parent of children (abuse situation), home schools the children. Client is on LTD (hurt on the job, Eli Lilly). Income = \$5809 (\$1250 SS for children, \$2318 SSDI for client, \$266 client employment, \$1747 disability from Eli Lilly, \$228 child support). Expenses = \$6140, net = (-\$371).

Client was living at Gabrielle's Run, rent was in arrears, received eviction notice, never paid the back rent. Moved to Mariners Cove, rent = \$2300. Cathy has been in touch with client since March 6, has requested but not received copy of eviction notice and credit card statements. Cathy has not been able to reach client over the past several weeks. **Board has put on hold** – pending further information/client contact.

Paul Capelli for client #2, 24 yrs, lives with partner, partner just had their baby, rents house at \$1200 a month. Client lost job five months ago and is behind on oil (\$704.27) and electric (\$954.52). Received shut off notices for both of these utilities. Client's sister found a job for client in private security and client is now working. Income = \$2500, expenses = \$2110, net = \$390. **Board approved payment of both expenses for a total of \$1658.79.** Helping Hands (Jill) offered to assist with needed baby clothes. Per Paul's post discussion with client, not needed.

Note: we have helped family members in the past (client's mother, now deceased, and sisters – sisters: April 22, 2024 Rosemarie, \$1200 rent; September 8, 2023, Julie \$1751 gas & electric; September 8, 2023 Megan \$200 gas for car).

Ramon Garcia for client #3, 76 yrs, lives alone at Homestead Run, client's daughter pays the cell phone bill. Income = \$1892.50 (SSI \$1830, SNAP \$62.50), expenses = \$2207.14, net = (-\$314.64). Client on Universal Service Fund (USF) that should have been helping with utility cost. Because of USF 's computer problem – it will be a while to straighten this out and provide payment. Client also had unexpected dental costs putting client in arrears on gas bills (six months behind). **Board approved Ramon's request to pay the oil bills = \$632.07.**

Financial Payments approved for clients = \$2290.86 (client #2 - \$1,658.79, client #3- \$632.07)

Board members updates

Sharon Bianchi, treasurer: provided update on financial status.

Mary Schwarz, food pantry coordinator:

- Received "satisfactory" from Board of Health- congrats, Mary!
- Will be looking next month for computer grant application from Fulfill
- Sent North Dover School a list of needed food items. SVdP will pick up from the school when these are ready. Thank you to the teachers, parents, and students.
- Continuing to re-certify all clients, time consuming process.

Paul Capelli, furniture coordinator – will check to see if Vincent's Legacy needs donation money.

Jill Bradley, secretary:

- Will stop in at TD Bank and obtain form to add Gemma back on as authorized signer for checks. All current signers, Mary, Jill, Joe, Sharon will have to resign the form – no need for anyone to appear at the bank, Jill will handle.
- Will contact John Connelly and discuss plaque for Dianne Picciotti – with years of service.
- Pulled all minutes back to 2018, putting together, by year, in one binder. Need to keep seven years of minutes. Years 2021 and 2018 missing many months of minutes. Will check office files, perhaps miss filed. All 2025 minutes are up to date and Kathy is posting on the website.

Gemma:

- Requested board decision to cancel the May 23 general meeting be revised and have the meeting on Friday, May 16. Board members approved. Will honor Dianne Picciotti for her years of service.
- Matt M. – does not want any payment for his work/equipment costs for the garden. Just requests a letter from SVdP.
- Panera Bread – issue with IRS donation form – per Mary Schwarz, it was sent on time. Gemma questioned the amount of their donation (\$13,000) but Joe and Aurora (who pick up the weekly donations) agree with the \$13,000.

Next board meeting date – per comment from Gemma, Joe Damato will decide.

Meeting adjourned at 3 pm followed by closing SVdP prayer. Please add to your prayers: Gemma's continuing recovery and Mary's niece and nephew.

Respectfully submitted,
Jill Bradley, Secretary