

Saint Vincent de Paul Society
Board Meeting Minutes
February 24, 2025

Website: svdpstluke.org

Present: Sharon Bianchi, Jill Bradley, Joe Damato, Kathy Minton, Barbara Neary, Meg Otchy, Mary Schwarz, Debbie Weingroff, Gen Yachnik

Absent: Gemma Brennan, Paul Capelli

Debbie, spiritual advisor - opened meeting at 1:30 pm with SVdP prayer.

Reminders: *March 27, retreat, 23 members have signed up to date. Will be opened to WWP Bible Group, Rosarians and then other SVdP conferences. Maximum participants = 90. Sister Anita will discuss technical needs with Kathleen Muzzio.

*April 4, SVdP Stations of the Cross (Mary Schwarz and Frank Kelly to read).

Home Client Visits and Updates

Gil Kerrigan, client #1, 43 years old, single, no children, recently moved into Silver Living Home (no address given - sober house). Working in contracting on a job by job basis receiving about \$200 off the books, per week. Rent is \$275 per week. Client requests payment of \$275 for first week's rent. No information presented on expenses, ownership of truck, other job capabilities. Board has requested that Gil provide further details regarding client's expenses. House manager of this home referred client to SVdP.

Note: post meeting - Jill looked up name of Home for address, nothing pulls up. There is a sober home with various locations. Joe – you will need to obtain contact info.

Jill Bradley, secretary, (for Gemma Brennan, president)

-**Client #2**, case is **pending**. See prior details in February 3 and February 10 board minutes. Landlord raised rent price at the last minute making client's home voucher not usable. Client will get back to SVdP. File provided to Joe Damato.

-**Client #3**, approved \$300 rent at February 3, 2025 board meeting. Client was advised to contact other resources and if unable to obtain the additional \$300, recontact our SVdP. Client unable to raise the additional money. Client provided Gemma with a new address for payment. Jill will follow up with the Phoenix Recovery House to determine why address change and correct name for payment.

-**Client #4**, Joe Damato meeting with client today. No discussion at meeting.

Joe Damato, home visits coordinator

Post Meeting update – client #5, board approved \$1206 rent payment at December 16, 2024 meeting to Green Meadows. Joe was advised on February 28, 2025 by Green Meadows that no payment was needed, social services paid the full amount. Joe notified Sharon Bianchi.

Mary Schwarz, food pantry coordinator

-North Dover Elementary School fundraiser, donated 400 cans of soup. School wants to set up a monthly fundraiser to assist SVdP. Mary will provide school with monthly needs.

Thank you, North Dover!!!

-Fulfill – has changed criteria for assistance. Now no address is needed and individuals renting rooms in a home can get their own food supply. Three major criteria now for Fulfill assistance: 1. if

185% of poverty level, 2. if participating in SSI, WIC, etc., 3. if disaster (divorce, abuse, etc.), no financial condition needed to receive food. As a result, in order to provide some food to clients, SVdP food pantry will have to reduce the amount of food based on family numbers. Fulfill no longer providing bags so SVdP will have to purchase. Obtained some from Walmart, looking into Stop&Shop. **Joe Damato** will contact Tom Spina regarding bags for the food pantry.

-Capacity Grant – for new computer from Fulfill, applications moved from February to March. Mary will follow up.

Sharon Bianchi, treasurer

-Checking balance = \$23,222.21. Weekly deposit = \$765.48 (not included in balance). Just paid the annual bill for the van = \$2,172.55.

-Will review bank reconciliation forms going back seven years and determine appropriate storage.

Financial payments at this meeting = \$300 (Client #3).

Meg Otchy, garden coordinator

Lettuce has been planted, hopefully it will grow!

Jill Bradley, secretary

-Discussed Ash Wednesday needs for SVdP members to act as ushers to collect money, primarily at the 4:15 pm and 6 pm services. A few more members volunteered.

-All minutes approved and on web. Will review board of director minutes going back seven years. Determine best way to store and have access. Further discussion with Kathy Minton on what is stored on the website and office computer.

Gen Yachnik, helping hands (HH)

-Need to follow-up with person from Redeem-Her House who was donating 40 handbags. HH will be promoting in April.

-Debbie Weingroff will handle distribution of HH donation of clothing to the CCFD on February 27 (end of season donation of winter clothes).

Barbara Neary, fundraising coordinator

Discussed numerous ideas for fundraising (dance, 50/50 raffle, Fr. Alphonse – on hold for now, dine for dollars). Board suggested moving forward on dine for dollars, Jersey Mike's and Zi Marie's. Set dates for these and get permission from Kathleen Muzzio to hand out flyers after the masses.

Kathy Minton, technology coordinator

-Website is up to date.

-Five Farro's orders since general meeting on February 21.

-SVdP correct website is still not functioning correctly on St. Luke' website. Kathy will address again with Kathleen Muzzio.

-Will provide certificate of appreciation for N. Dover School (soup donations).

Meeting adjourned at 3:20 pm followed by Debbie with SVdP closing prayer. Continue prayers for Gemma and family, and Pope Francis.

Respectfully submitted,
Jill Bradley, Secretary